



CITY OF SEALY, TEXAS

Plat / Land Plan Submittal Application

Please provide the following information and return your submittal to the City of Sealy, 415 Main Street, Attention: City Secretary, per the attached "Plat Submittal Timeline" schedule.

Subdivision Name _____ **Development** _____

- Submittal Type**
- Land Plan
 - Preliminary Plat
 - Preliminary Replat
 - Abbreviated Final Plat
 - Final Plat
 - Final Replat
 - Street Dedication
 - Minor Final Plat
 - Vacating Plat
 - Amending Plat

Reason for Submission of a Replat, Vacating Plat or Amending Plat

- Type of Plat**
- Single-Family Residential
 - Multi-Family Residential
 - Patio Homes
 - Duplexes-Residential
 - Town Homes
 - Planned Development
 - Commercial / Industrial / Institutional
 - Business / Office

Owner _____ **Contact** _____

Address _____

Phone _____ **Fax** _____

Email _____

Professional Engineer/Registered Land Surveyor or Authorized Agent

Company _____ **Contact** _____

Address _____

Phone _____ **Fax** _____

Email _____

Plat Location City Extraterritorial Jurisdiction

Survey / Abstract No. _____

Geographic Location (List major streets, bayous, creeks and adjacent subdivisions)

Jurisdictions Utility District _____ School District _____

County Precinct _____

Plat Data

Total Acreage _____ Typical Lot Size _____

Number of Streets _____ Number & Types of Reserves _____

Number of Lots _____ Total Acres in Reserve _____

Variance Request None Yes (Attached Form) Previously Approved

Improvement Provisions

Utilities Constructed by _____ Maintained by _____
 (upon acceptance)

Pavement Constructed by _____ Maintained by _____
 (upon acceptance)

This is to certify that the information on this form is COMPLETE, TRUE and CORRECT and the undersigned is authorized to make this application. Incomplete applications shall not be considered by the City.

X

Signature of Applicant **Date**

CHECKLIST FOR ALL SUBMITTALS:

- Three (3) Copies of the Completed Application Form
- Required number and size of copies of plat/land plan (6 - 24"x36", 20 - 11"x17" paper prints)
- Submittal Fees for:

Land Study / Master Conceptual Plan	\$200.00
Preliminary Plat / Residential	Base \$200.00 plus \$2.00 per lot
Preliminary Plat / Commercial - Industrial	Base \$200.00 plus \$10.00 per acre
Final Plat / Residential	Base \$200.00 plus \$1.00 per lot
Final Plat / Commercial - Industrial	Base \$200.00 plus \$5.00 per acre
Plat Amendment	\$200.00
Variance Request	\$50.00
Combined Preliminary/Final Plat	Preliminary & Final Plat – Both Due

- A CD/DVD containing the complete submittal, including, but not limited to, plat pages, reports, studies, calculations, TIA studies, environmental reports, plans, utility plans and other supporting information shall be submitted in PDF format, and any format necessary to facilitate the review of the application. When public improvements are proposed, Preliminary and/or Final sets of Construction Plans can be submitted with the Preliminary Plat and/or Final Plat. When the plat review is completed and the plat docketed for Commission and Council agendas, a CD/DVD of the final form information to be considered by the City shall be submitted.
- Notice of the proposed plat, with a PDF copy of the application and plat, shall be submitted by email to the **Planning & Community Development Department** via email to: randerson@ci.sealy.tx.us. That notice will enable staff to mobilize the beginning steps of the platting process.
- Notice provided to: (Provide one copy of each letter.)
 - County Judge (if located in ETJ)
 - Municipal Utility
 - Post Office
 - Sealy I.S.D.
 - Centerpoint Energy
 - CMA Cablevision
 - SBC Communications
- Park land dedication
 - Fee in lieu of land dedication \$350.00 per residential lot / \$350.00 per acre before final plat may be recorded.